

Bridgend County Borough Council Sports Development Unit

Generic Club Model

SIMPLE CHECKLIST CRITERIA

What Makes a Good Club?

	ESSENTIAL	Desirable!	Yes?	No?
The playing programme	a) The club provides a coaching programme for a minimum number of hours and weeks in a year to be determined on a sports specific basis	In season & out of season coaching program on offer		
	b) The club provides suitable range of competition opportunities according to NGB guidelines.	The club uses the skills awards and other coaching resources of the NGB to enhance its coaching and assessment programme.		
	c) The player: coach ratio for coaching/training session is per NGB guidelines.	coaching activity available for younger children focusing on fun & the basics (pre-organised competition)		
	d) The coaches responsible for the programme are suitably qualified to NGB specified standards.			
	e) All coaching and competition takes place at safe venues and uses safe equipment – to be specified by the NGB.			
			Yes?	No?
Club management	f) The club is affiliated to its NGB.	The club has a specific membership category and pricing policy for children and young people.		
	g) The club has a Junior & Volunteer Coordinator who recruits coaches every year & allocates to the clubs needs.	The club communicates regularly with parents/carers.		
	h) The club has public liability insurance*	The club has contact with at least one local school/youth organisation.		

	i) Junior & Senior Committees are linked by Chair of Juniors	The club has contact with the local authority Dragon Sport Co-ordinator (where appropriate)		
		The club is committed to further development and outreach work.		
		Club Rules and membership categories		
		Club Development Plan		
		The coaches and volunteers responsible for the programme have job descriptions with clear roles and responsibilities assigned.		
		* The coaches responsible for the programme hold professional indemnity and/or public liability insurance. (essential if club has no policy)		
		Licences coaches with the NGB		
		Coaches following CPD in out of season		
		Coaches familiar with NGB player pathway (Talent ID system)		
		Attendance on the Running Sport workshop Volunteer Management		
			Yes?	No?
Duty of care and child protection	j) The club has receipt of the NGB child protection policy and is working towards the procedures laid down (these will cover issues like CRB checks, sports specific guidance on contact issues).	At least two members of the club, one of whom must be a coach have attended child protection training, one of which is the "Club Welfare Officer".		
	k) The club has access to first aid equipment at all coaching and competition sessions.	The club has adopted codes of conduct for all coaches, officials and volunteers working with children and young people.		

	l) The club has emergency procedures for dealing with serious injuries/accidents, including ensuring contact through telephone/radio to emergency services displayed on notice board.	Coaches are first aid trained		
	m) The club has the contact details of parents/carers and emergency/alternative contacts.			
	n) The club has information on any medical conditions of its children and young people and informs coaches on a need to know basis			
			Yes?	No?
Giving everyone a fair Opportunity	o) The club has a set of rules for children and young people.	The club has an open/non-discriminatory constitution with a 'fair' disciplinary process.		
		The club has adopted an equal opportunities/sports equity policy.		
		The club has adopted Chwarae Teg or The club has codes of conduct for parents/carers and other supporters.		

_____ Club ACTION PLAN				
From the assessment sheet list what needs doing?	Identify specific tasks needed to improve these areas	When – set some dates	Who will do it?	Comments? Any advice you need to do this